



Frequently Asked Questions

Who owns *Mountain Memories at ThorpeWood*?

Julie Castleman is the sole owner of *Mountain Memories at ThorpeWood*. She has 23 years of experience and leads her team of Wedding Coordinators through every detail.

What is *Mountain Memories at ThorpeWood*'s capacity?

150 people is the max capacity for a reception in the lodge.

How many events do we hold per day?

Mountain Memories at ThorpeWood only books **ONE** Wedding per day.

Is there an additional charge to hold the ceremony at *Mountain Memories at ThorpeWood*?

Wedding rental rates include the use of the property for both a ceremony and reception – 8-hour rental the day of your event. The only additional cost would be the rental of ceremony chairs, if needed. The use of the Pine Cathedral ceremony site includes bench seating for up to 130 guests (additional chairs can be added if needed). All chairs are rented through *Mountain Memories at ThorpeWood* and are set up and broken down by our staff. Clients **cannot** provide their own chairs.

Can we rent *Mountain Memories at ThorpeWood* for a ceremony only?

Dec./Jan./Feb./March - As available - \$1500 (4 hours)

April/July/August/November - Sunday's only as available - \$1750 (4 hours)

Will there be someone from *Mountain Memories at ThorpeWood*'s staff to assist during our wedding?

Our Wedding Coordinators work with every single couple that gets married at *Mountain Memories at ThorpeWood*. They will provide guidance, if needed, during the planning process, meet with you ONE month prior to your wedding to go over timing for the flow of your event day, including arrival/departure times, vendors, decorations, etc., and will run your rehearsal and day of coordination – all at **no additional charge**.

Does the wedding event have to end at a specific time?

We do not restrict the end time of any event, however, we provide an 8-hour rental. Your event can be held any 8 consecutive hours that day. Alcohol must stop ONE hour prior to the end of your 8-hour rental, and music must stop 30 minutes before the end of the 8-hour rental. The last 30 minutes of your 8-hour rental is for cleanup (dressing room, loading your car, etc. – the clients and guests must vacate the property at the end of the 8-hour rental, unless additional time has been contracted. (See "Sample Timeline")

Can we extend our event longer than 8 hours?

Yes, at a rate of \$500 per hour.

Is there onsite parking?

Yes, there is onsite parking to accommodate up to 150 guests. We also have parking staff on your wedding day to assist with directing guests to/from the ceremony site and to the lodge for the reception.

Can we hire any catering company to provide food?

All clients have the choice of TWO *exclusive* catering companies – Renaissance Chef or Canapés Catering. Both companies offer excellent food choices and customer service. The catering staff works with the *Mountain Memories at ThorpeWood* staff to ensure your entire event runs smoothly, while providing the best service to you and your guests for your event.

Can we bring our own beer, wine or liquor?

Yes! At our venue clients provide their own alcohol and the caterer will provide certified bartenders to serve the alcohol. We work with a few local liquor stores that will deliver and pick up any unused alcohol. A few of these stores have a “buy back” option for the alcohol that was not opened or chilled. You are not required to use one of these stores, however, this not only saves money, but saves the client from having to carry alcohol to and from the venue when you have tons of other things to worry about. Also, we do not charge any corkage fees.

Is gratuity included in the *Mountain Memories at ThorpeWood* rental fee?

No, gratuity is not included. If a client decides to offer a gratuity, we like our clients to know that *Mountain Memories at ThorpeWood*, and the catering companies are **separate** businesses. If offered, gratuities should be separate. If you feel that the service you have received is exceptional and worthy of a gratuity, please touch base with Wedding Coordinator during your event and they will let you know how many *Mountain Memories at ThorpeWood* staff worked your event. If you have questions about gratuities in general, contact Julie, the owner, jcastleman@thorpewood.org

Is *Mountain Memories at ThorpeWood* handicapped accessible?

Yes, we have both handicapped accessible restrooms, as well handicapped accessible doors available for anyone with special needs. For weddings, we also provide golf cart assistance, as needed - assisting guests with special needs to a seat at a ceremony and back to a vehicle, as well as moving from upper to lower level of main Lodge.

Is a sound system available onsite?

We do have a Bluetooth speaker that clients can rent to use for a playlist at the ceremony or dinner. We do strongly encourage all clients to utilize the service of a DJ or Band as far as music for reception.

Are candles allowed to be used at *Mountain Memories at ThorpeWood*?

Yes, as long the candles are contained and/or have something to catch the wax, you are welcome to use them at *Mountain Memories at ThorpeWood*. (i.e., votive candles)

When can we access the building to decorate?

Please link for more information:

- <http://mountainmem.wpengine.com/wp-content/uploads/MMatTW-Helpful-Rehearsal-and-Decorating-Guidelines.pdf>

What time can my vendors arrive to set up?

Vendor arrival and set up also begins 2 hours prior to your wedding ceremony.

What if it rains on your wedding day?

We provide *TWO* back up locations in the event of rain: the Pavilion near the Lodge or inside the Lodge in front of the fireplace. If it does rain on your wedding day, we require a location decision to be made **no less than 4 hours before your ceremony**.

Please note: if the ceremony is in a backup location ceremony chair rental will be needed.

Are there guest accommodations available on the property?

Our Little Pond Cottage is available for rent. The cottage sleeps up to 4 people. It is available for rent year-round and is heated in the winter months, and air conditioned in the summer. Most of our clients choose to book our Cottage on their wedding night. There are also many overnight options in the area including Hotels, Airbnb's, etc.

Is Mountain Memories at ThorpeWood pet friendly?

Yes, however, you are responsible to clean up after you pet and they must be on leashed while on the property. Following your ceremony, it is best if your pet can be returned home, or with someone who will pet watch, or if you stay in our Cottage your pet can stay there if the pet is in a crate.

Do you have a Preferred Vendor List?

Yes. Our list is updated yearly with Preferred Vendors. These vendors have worked with Mountain Memories at ThorpeWood for 15 years in some cases. They are tried and true! If you have no idea of who to choose for a vendor (DJ, Florist, photographer, etc.), be sure to start with our extensive Preferred Vendor List (Link is below)

More helpful links:

<http://mountainmem.wpengine.com/wp-content/uploads/MMaTW-Helpful-Wedding-Day-Guidelines.pdf>

<https://www.mountainmemoriestw.com/wp-content/uploads/preferredVendors.pdf>

<http://mountainmem.wpengine.com/wp-content/uploads/SampleTimeline.pdf>